

Guaranteed Admission Extension Form

Rotman Commerce students must satisfy their Guaranteed Admission (GA) requirements no later than the end of the summer session following their admittance. Students who do not complete the requirements in the fall/winter academic session are expected to complete them in the summer academic session. Students may repeat required courses once in order to attain the requisite mark, generally taken during the summer session.

If you do not meet the requirements, Rotman Commerce may consider extending the length of your guarantee. To request an extension of your GA, complete the following information.

Surname:

Given Name:

Student #:

UTOR Email Address:

College:

Date:

Statement

Along with this form, attach a statement outlining your circumstances. Include the items below.

1. A description and timeline of the events that affected your academic performance
2. If extension is granted, an action plan to improve your academic performance next year
3. The resources you have already sought out, and the resources you will access if your extension is granted

Supporting Documentation

Please include any appropriate documentation that supports your statement. Consult your Rotman Commerce Academic Advisor about which documents would be suitable in your case.

Active Petitions

If you have any active petitions that might affect the status of your GA, please list them below:

College Registrar and Academic Advisor Information

I have discussed my circumstances with my Rotman Commerce Academic Advisor.

Name of advisor:

I have discussed my circumstances with my college registrar/college advisor.

Name of college registrar/advisor:

Email:

Email your completed documents to your Rotman Commerce Academic Advisor.

For questions about this form, please email rotmancommerce.info@utoronto.ca
